

Council Meeting Avoca City Council, May 20, 2025

Mayor Tom Bruck called the meeting to order at 5:30 PM with Diane Stamp, Deb Calhoon, William Dea, Robert McCarthy, Drew Becker present. Motion by McCarthy, seconded by Dea to approve the agenda. Motion carried 5-0.

Mayor Tom Bruck presented to the council that he was accepting the resignation of William Dea as Mayor Pro Tem and appointing Deb Calhoon as the new Mayor Pro Tem.

Motion by McCarthy, seconded by Stamp to approve the consent agenda consisting of:

- Approval of the minutes: March 6, 2025 (two sets), March 20, 2025, April 15, 2025, April 29, 2025
- Approval of claims, payroll, financials and bank reconciliation
- Cigarette Permit renewals: Caseys' #2835, Avoca Food Land, Fred's Tavern LLC, Superior Mart Avoca, and Eagles Landing Avoca, LLC.
- Block Party Permit: Avoca Fire – 200th Block on N. Elm Street – June 23, 2025
- Partial Payments:
 - 2025 Edgington Park Trail Improvements – DPS, LLC: Payment #1
 - Avoca Public Safety Station – Jensen Builders LTD: Payment #1
- Re-appointment of Kathy Denning to the Avoca Library Board starting July 1, 2025
- Appointment of Amy Pattee to the Avoca library Board starting July 1, 2025

Motion by Calhoon, seconded by Dea to open the Public Hearing for the Fiscal Year 2025 Budget Amendment #2 at 5:32 PM. Motion carried 5-0. Mayor asked if there were any oral or written comments at City Hall: none. Mayor asked for public comment: none.

Motion by Becker, seconded by Dea to close the Public Hearing at 5:33 PM. Motion carried 5-0.

Motion by McCarthy, seconded by Becker to approve RESOLUTION 25-0520-01: AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025. On a roll call: AYES: 5, NAYS: 0.

The City of Avoca is preparing to sell the bonds for the Avoca Public Safety Station and Avoca Veterans Community Center. We have contracted with UMB bank for the disclosure services. Motion by Calhoon, seconded by Dea to approve RESOLUTION: 25-0520-02: APPROVING A DISSEMINATION AGENT AGREEMENT WITH UMB BANK FOR CONTINUING DISCLOSURE SERVICES. On a roll call: AYES: 5, NAYS: 0.

The City has created a Community Relations Coordinator position to help promote the city and plan events. Motion Calhoon, seconded by Becker to approve RESOLUTION 25-0520-

03: APPROVING THE HIRE OF CITY ADMINISTRATOR'S RECOMMENDATION FOR THE COMMUNITY RELATIONS COORDINATOR. On a roll call: AYES: 5, NAYS: 0.

The City of Avoca is changing the restructuring of the Public Works department by placing a chain of command in place with a Public Works Supervisor. Motion by Calhoon, seconded by Stamp to approve RESOLUTION: 25-0520-04: APPROVING RESTRUCTURING OF THE PUBLIC WORKS DEPARTMENT with asking the City Administrator to change the Public Works Technician and Public Works Operator titles around in the job descriptions. On a roll call: AYES: 5, NAYS: 0.

Motion by McCarthy, seconded by Dea to approve RESOLUTION 25-0520-05: APPROVING THE PROMOTION OF MICHAEL CHAPMAN TO PUBLIC WORKS SUPERVISOR AND ADJUSTING COMPENSATION. On a roll call: AYES: 5, NAYS: 0.

The city has decided to hire concession workers at the pool for the 2025 season. Amending wages that were set back in March of 2025. Motion by Becker, seconded by Calhoon to approve RESOLUTION 25-0520-06: AMENDING RESOLUTION 25-0320-01 TO INCLUDE WAGES FOR CONCESSIONS WORKERS FOR THE 2025 SEASON. On a roll call: AYES: 5, NAYS: 0.

The city has also decided to give step increased to lifeguards. Motion by Calhoon, seconded by Stamp to approve RESOLUTION: 25-0520-07: AMENDING RESOLUTION 25-0320-01 TO INCLUDE A STEP INCREASE FOR RETURNING LIFEGUARDS AT THE AVOCA AQUATICS CENTER. On a roll call: AYES: 5, NAYS: 0.

Discussion items:

Law/enforcement services: The City Administrator discussed options with the council. The first option is continue with our own officer and with the current Pottawattamie County contact in place. Second option: would be look into part-time officers with the current Pottawattamie County contact and hire a nuisance officer. Third option: go completely with the Pottawattamie County Sheriff's department and a nuisance officer.

Regional Water Rural Water and water conservation efforts: City Administrator explained the measures RWRWA has taken recently and in the past years. As well as the current status of the ongoing water shortage.

Reports to the council:

Jess Tooley, EMS gave her monthly report.

Sabrina Lewis, Library Director gave her monthly report.

Michael Chapman, Public Works Supervisor gave his monthly report.

Council comments:

City Administrator: Went to the Regional Water Meeting last week, the AVCC pre-bid construction meeting went well and had six general contractors in attendance, the walking path at Edgington Park should be done by the end of the month.

Diane Stamp: Thank you to our Fire/EMS members and placing EMS week on facebook.

Motion by Becker, seconded by Stamp to adjourn the meeting at 6:42 PM. Motion carried 5-0.

04-01-25 THRU 04-30-25	CLAIMS	AMOUNT
AFLAC	VOL INS	\$51.66
AGRILAND FS INC	FUEL	\$5,834.10
AV BUILDING	MISC ITEMS	\$402.26
AV MUNICIPAL UTILITIES	WATER BILL	\$55.05
B2 ENVIRONMENTAL	ASBESTOS BID SOLICITATION	\$1,250.00
BADGER METER, INC.	ANNUAL LICENSE	\$503.36
BAKER & TAYLOR	MATERIALS	\$185.82
BLUFFS ELECTRIC	SOUND CAMERA INSTALL	\$23,960.00
BOMGAARS	MISC ITEMS	\$977.49
BOUND TREE MED	EMS SUPPLIES	\$150.40
BURNHAM ELECTRICAL SVC	LIGHTS-FIELD 1	\$30,184.00
BUTCHER SABRINA	CPR CERT	\$1,060.00
CASCADE PUBLIC LIBRARY	LOST BOOK	\$19.00
COLLECTION SERV	CHILD SUPPORT	\$950.40
D & K PRODUCTS	CHEMICALS	\$411.00
	HYDRANT FLOW TEST	
DANKO	KIT/HELMENT	\$1,974.78
DELTA DENTAL	DENTAL PAYABLE	\$137.94
ELECTRIC PUMP	LIFT STATION PYMT 3	\$65,000.00
FIRST WIRELESS, INC	RADIO INSTALLATION	\$1,884.00
FOREUP	YRLY SOFTWARE	\$1,452.62
GALE	MATERIALS	\$72.13
GUARDIAN	LIFE/STD/AD&D/LTD	\$489.77
HARLAN HARDWARE	KEYS	\$7.96
HARLAN NEWSPAPERS	SUBSCRIPTION/PUBLICATIONS	\$225.14
I C A P	APRIL 25- MARCH 26 COVERAGE	\$114,449.00
I P E R S	IPERS	\$10,317.57
I R S	FED/FICA TAX	\$18,316.86
I A D P H	APRIL 25 LICENSE	\$105.00
I A TREASURER	MARCH SALES/EXCISE TAX	\$6,560.91
I A WORK DEVELOP	UNEMPLOYMENT	\$416.95

J & M DISPLAYS	FIRWORKS DISPLAY	\$5,500.00
JDW MIDWEST LLC	MARCH SERVICES	\$1,370.00
JENNIE ED	EMS SUPPLIES	\$52.76
KEAST FORD	SVC 2020 F 350	\$243.25
KELDERMAN		
MANUFACTURING	AMBULANCE RPR	\$3,600.00
KENNETH DEGROAT	REPAIR TURBO 1184	\$4,594.73
KIESEL GALE	MONTHLY REPORTING	\$1,000.00
LAURENS PUBLIC LIBRARY	BOOK	\$15.00
LYNCH DALLAS, PC	LEGAL SVC	\$3,650.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$764.36
MATT PARROTT	UT BILLS	\$1,035.89
MCCARTHY TRENCH	VALVE REPLACEMENT	\$3,611.29
MCDERMOTT & SON ROOFING	RPR AVCC ROOF	\$2,780.00
MIDAMER ENERGY	UTILITY BILL	\$4,197.56
MIDWEST LABS	TESTING EXP	\$142.93
MIDWEST TURF	MWR PART	\$28.84
NAPPA	MISC ITEMS	\$219.92
NEBRASKA MACHINERY	RPR LOADER	\$862.75
OLESEN CHEVY	RPR TAHOE	\$430.65
PETTY CASH	LIBRARY RECEIPTS	\$145.87
PHYSICIAN'S CLAIMS		
COMPAY	EMS BILLING RUNS	\$1,213.37
PROTECH	HARNESS WIRING/SNOW	\$126.81
R & R PRODUCTS	SIGNS/MWR PARTS	\$2,081.16
R & S WASTE	TRASH/COLLECTION	\$12,375.13
REGIONAL WATER	MARCH USAGE	\$25,133.60
RK'S TREE SERVICE LLC	RIGHT OF WAY TREE	\$4,275.00
TREASURER OF STATE	STATE TAXES	\$1,679.91
TURFWERKS	GPS SERVICE PLAN	\$3,550.00
U S POST OFFICE	MAY 25 UT BILLS	\$518.00
US BANK	MISC ITEMS	\$2,975.78
VERIZON WIRELESS	CELL PHONE	\$491.20
VSP	VISION PAYABLE	\$140.59
WELLMARK	HEALTH	\$10,098.45
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$522.87
DEPOSIT REFUNDS	REFUND DATE 04/30/2025	\$431.59
PAYROLL CHECKS	PAYROLL CHECKS ON 04/02/2025	\$18,731.32
PAYROLL CHECKS	PAYROLL CHECKS ON 04/16/2025	\$18,943.84
PAYROLL CHECKS	PAYROLL CHECKS ON 04/30/2025	\$18,785.92
	CLAIMS TOTAL	\$443,725.51
	GENERAL FUND	\$213,935.41
	GOLF COURSE FUND	\$20,057.62

AQUATIC CENTER FUND	\$623.22
ROAD USE TAX FUND	\$13,196.27
EMPLOYEE BENEFITS FUND	\$4,955.49
LOCAL OPTION TAX FUND	\$58,185.94
LIBRARY TRUST FUND	\$862.85
DEBT SERVICE FUND	\$516.88
CAP PROJ - PUBLIC SAFETY FUND	\$42.57
CAP PROJ - COMM CENTER FUND	\$1,292.57
ARPA NON ENTITLEMENT FUND	\$65,000.00
URBAN RENEWAL ADMIN FUND	\$4,772.96
WATER FUND	\$42,721.95
SEWER FUND	\$14,505.90
STORM WATER FUND	\$3,055.88

04-01-25 THRU 04-30-25	REVENUE
GENERAL TOTAL	\$331,088.02
GOLF COURSE TOTAL	\$21,575.33
AQUATIC CENTER TOTAL	\$360.00
HOTEL/MOTEL TAX TOTAL	\$5,206.59
ROAD USE TAX TOTAL	\$20,033.81
EMPLOYEE BENEFITS TOTAL	\$75,435.51
LOCAL OPTION TAX TOTAL	\$31,254.34
TIF - URBAN RENEWAL #1 TOTAL	\$27,705.16
LIBRARY TRUST TOTAL	\$500.00
DEBT SERVICE TOTAL	\$15,911.36
CAP RESERVE TOTAL	\$1,091.70
CAPITAL - MISC GOLF TOTAL	\$1,350.00
CAP PROJ - COMM CENTER TOTAL	\$1,708.55
URBAN RENEWAL CAP PROJ TOTAL	\$3,166.54
PERPETUAL CARE TOTAL	\$120.00
WATER TOTAL	\$64,476.02
WATER SINKING FUND TOTAL	\$10,264.16
SEWER TOTAL	\$35,212.16
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$10,319.84
STORM WATER SINKING FUND	
TOTA	\$2,307.92
TOTAL REVENUE	\$667,321.26

ATTEST:

Teresa M Hoepner, City Clerk